



UTAH COUNTY BOARD OF HEALTH

151 SOUTH UNIVERSITY AVENUE
PROVO, UTAH 84601

MINUTES

September 28, 2009

Members Present:

Name	
Erin Maughan, PhD	✓
Clyde Nielsen, RPh	✓
Doris Baker, BA	excused
Dennis Hess, MD	✓
Sandra M. Huff	✓
Chris Sorensen	✓

Name	
Viola Ramos, MRC	✓
Jerry C. Washburn, Mayor	excused
Gary Anderson, Commissioner	excused
Joseph K. Miner, MD, MSPH	✓
Ralph L. Clegg, MPA	✓

Others present: UCHD: Doreen Radford, Lynn Flinders, Terry Beebe, Richard Nance, Diann Orcutt - Utah County Attorney,

- Welcome and introductions - Dr. Hess, Vice Chair
- Approval of minutes for July 27, 2009

MOTION: Sandra Huff made the motion to approve the minutes, which was seconded by Erin Maughan and passed by unanimous vote.

- Doris Baker recognition - Dr. Miner explained that although Ms. Bakers' term will end in December, scheduling conflicts have made it difficult for her to continue on the board. The wall plaque recognizing her will be given to Doris at a later time.
- Nomination of individuals to fill vacant Board term - Dr. Miner asked for names of possible successors for Ms. Baker's position. To keep good geographical and gender balance on the board, recommendations of a woman from the north end of the county would help do this. The board was asked to email or call Dr. Miner with ideas for the position.

5. Influenza/Novel H1N1 update - Dr. Miner explained that the H1N1 Swine Flu never really left us. We've had a few cases throughout the summer. Now that school has started, several schools have reported outbreaks, but BYU hasn't had a big problem yet. Some campuses nationwide have had large outbreaks and we anticipate seeing many more. We will be submitting an order for the vaccine on Wednesday, and will receive the first shipment of nose spray vaccine next week. The nose spray is not recommended for pregnant women or children under two years of age because it is a live virus. It is believed that the nose spray gives better immunity than the injection, but the injection is safer. We anticipate receiving 250,000 doses by the end of November, so we don't anticipate any shortages. Top priorities (by order) are pregnant women, household members caring for an infant under 6 months of age, health care workers, children ages 6 months to 6 years, and 6 - 24 years of age, and anyone with a chronic medical condition. Anyone over age 60 is recommended only if they have chronic health problems because they are not a high risk group. The person will receive two doses only if they are under age 10.

Superintendent Sorensen asked if the vaccine would be administered in the schools. Lynn Flinders said it would be done after school hours and probably not until mid or late November. If a person has had the H1N1 flu illness, they should have good immunity. But if there is a question whether they have had it, they should get the vaccination anyway. Lynn Flinders complimented Nebo School District for being very proactive in giving out information to the public.

The safety of the vaccine was discussed. Dr. Miner explained that the H1N1 is prepared in exactly the same manner as the regular flu vaccine, so it is considered very safe. There may be problems in very rare cases. It is considered just as safe as the seasonal flu vaccine. Some people may experience some muscle soreness from the injection. There is no charge for the vaccination to individuals; however insurance companies will be billed an administration fee should they be willing to cover that..

Dr. Miner referred to the health care guide that the health department prepared and the Daily Herald distributed with their newspaper. Copies, including a Spanish, version are available upon request.

Mr. Nielsen mentioned that the word about flu prevention is getting out better this year than last and physicians are strongly encouraging the flu vaccination. The public needs to understand the value of quarantine.

6. Reconsider the Mandatory Employee Immunization Policy - Lynn Finders, Director of Nursing. Copies of the policy were handed out. The Employee Immunization Policy approved by the Board at the last meeting was so inclusive of so many staff that it was felt by Personnel that we would not be able to accommodate employees who wanted or needed an exemption from this policy. Therefore we recommended the follow revision:

The policy states that all employees who have close contact with infants, immuno-compromised children and children under two years of age as determined by the Department are required to have the following vaccine preventable disease immunizations which include: measles, mumps, rubella, tetanus, pertussis, diphtheria, influenza and varicella, or show proof of disease. These mandatory immunizations may will be provided by the department to

employees at no cost. All other employees are strongly encouraged to also be fully immunized and immunizations will be provided to these other employees for a discounted fee which covers the Department's cost if they do not have insurance. Hepatitis B vaccine is required and provided at no charge to employees at risk of being exposed to blood or body fluids during their work assignments unless they sign a waiver. Additional immunizations may be recommended or required depending on an individual's job duties. All new employees will be required to have mandatory vaccines if required by their job descriptions. Employee Testing for Tuberculosis - New Employee: A two step TST (Tuberculin Skin Test) is required of new employees who are at increased risk for exposure as determined by the department if they have not received a TST within the previous 3 years. If the employee has documentation of a TST within the last 3 years only one TST is required. If a QFT-G blood test is used a TST is not required. Any employee who has a current or previous positive TB skin test will be required to have a chest x-ray, at the time of hiring. The chest x-ray will be paid for by the division if they are not covered by personal insurance which covers the cost of the x-ray. Current Employee: A TST is required annually for all employees who are at increased risk for exposure to TB. This risk is determined by the department and their employment responsibilities.

MOTION: Erin made the motion to approve the changes to the mandatory employee immunization policy, which was seconded by Clyde and passed by unanimous vote.

7. Review and Adopt Updated Fee Schedule -

a) Terry Beebe, Division Director presented the updated schedule which is as follows:

Temporary Food Permit - \$25 application fee plus: \$25 each day of operation for booths with potential hazardous food products that are prepared, cooled, and then require reheating. \$15 each day of operation for booths that prepare a potentially hazardous product onsite. \$5 each day of operation for booths with non-potential hazardous products. Seasonal food permits are \$85 for the current season. Seasonal food service is defined as a facility that does not meet the definition of a permanent food service establishment, has a limited menu, has hard plumbing, is always at one location, and does not operate more than 90 days each calendar year.

Other changes are the pool sample fee of \$16.00 and CPR card fee of \$5.00.

b) Dr. Miner explained that the Heritage birth certificate was discontinued.

MOTION: Clyde Nielsen made the motion to adopt the fee schedule as proposed, which was seconded by Sandra Huff and passed by unanimous vote.

8. Substance Abuse Treatment Progress - Richard Nance, Director of Substance Abuse Division.

Mr. Nance addressed questions from the group. Mr. Nielsen shared that substance abuse is one of the most serious threats we have. Mr. Nance explained that there is a Community Advisory Board that tries to create more awareness among the legislators, and the Substance Abuse Division is developing a good relationships with them. Representative Dobbs has three bills that he wants to introduce related to prescription drug abuse. Mr. Nielsen expressed concern about the upcoming funding cuts. He offered his support and explained that he has seen a high number of deaths in his part of the county from drug overdose. Dr. Miner said that substance

abuse is a major contributing factor to more than 50% of deaths. The costs of substance abuse to the county is nearly \$1 billion a year. Mr. Nance explained that due to the budget cuts, Substance Abuse is able to treat less than 7% of cases in the county. Less than 4% of people who have a substance abuse problem will seek treatment. Richard explained that bottled water costs more than alcohol, and teenagers will buy beer when they can because it's cheap. Substance Abuse is challenging the legislature to raise the taxes on alcohol. Alcohol taxes created \$134 million dollars in net revenue, and zero went to SA prevention. Richard said that "Communities that Care" is a good prevention program. He offered to give 30-minute presentations to interested groups.

9. "Be Wise" Cancer Program - Sonia Dale, RN.

Ms. Dale explained that "Be Wise Woman" is a new program, designed to target women between 40-64 years of age. Heart disease is the leading cause of death in women in the U.S. For Women 50 years or older who are uninsured or under-insured, or women 65 years or older who don't have Medicare Part B, the program also provides free mammograms, pap smears, screenings for blood pressure, cholesterol, blood glucose testing, and height, weight and BMI for patients diagnosed with diabetes. Patients also receive counseling with a nurse on lifestyle intervention. If results are abnormal, the patient is referred to a medical provider. Exercises and cooking classes are also available. The program has seen 700 women since January. More than 75% were referred to a physician. For brochures or to make an appointment, call 851-7038 or 851-7031 (Spanish).

10. Utah Association Local Boards of Health Annual Meeting Report - Dr. Miner and Dr. Maughan explained that the meeting was very informative. There was a presentation on the role of local board members. Gary Edwards from the Salt Lake Valley Health Department gave a presentation on successes and difficulties with legislation. The University of Utah Pediatrics Department explained an ongoing 25-year study on the environmental affects on childrens' health to correlate environmental exposures to health conditions, to include 100,000 children and their households nationwide. The study is funded by the National Institutes of Health.

11. New employees - Dr. Miner reviewed the list of employees, all of which are part time/temporary. The County is restricted from hiring permanent employees, unless they are grant-funded.

12. Other business -

- a) The annual report was mailed to everyone.
- b) The student to school nurse ratio was increased, due to budget cuts. However, the school nursing ratio in Utah County is better than the statewide average. Nebo's ratio is the best.
- c) Congratulations to Superintendent Sorensen for receiving Superintendent of the Year.
- d) Dr. Maughan announced that on September 30 there will be a meeting with parents and legislators to discuss the increase in teen pregnancy in Utah County.

13. Next meeting - November 23, 2090 in the Health & Justice Building, Suite 2500

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MOTION: Erin made the motion to approve the changes to the mandatory employee immunization policy, which was seconded by Clyde and passed by unanimous vote.

7. Review and Adopt Updated Fee Schedule -

a) Terry Beebe, Division Director presented the updated schedule which is as follows:

Temporary Food Permit - \$25 application fee plus: \$25 each day of operation for booths with potential hazardous food products that are prepared, cooled, and then require reheating. \$15 each day of operation for booths that prepare a potentially hazardous product onsite. \$5 each day of operation for booths with non-potential hazardous products. Seasonal food permits are \$85 for the current season. Seasonal food service is defined as a facility that does not meet the definition of a permanent food service establishment, has a limited menu, has hard plumbing, is always at one location, and does not operate more than 90 days each calendar year.

Other changes are the pool sample fee of \$16.00 and CPR card fee of \$5.00.

b) Dr. Miner explained that the Heritage birth certificate was discontinued.

MOTION: Clyde Nielsen made the motion to adopt the fee schedule as proposed, which was seconded by Sandra Huff and passed by unanimous vote.

8. Substance Abuse Treatment Progress - Richard Nance, Director of Substance Abuse Division.

Mr. Nance addressed questions from the group. Mr. Nielsen shared that substance abuse is one of the most serious threats we have. Mr. Nance explained that there is a Community Advisory Board that tries to create more awareness among the legislators, and the Substance Abuse Division is developing a good relationships with them. Representative Dobbs has three bills that he wants to introduce related to prescription drug abuse. Mr. Nielsen expressed concern about the upcoming funding cuts. He offered his support and explained that he has seen a high number of deaths in his part of the county from drug overdose. Dr. Miner said that substance

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MINUTES

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- Welcome and introductions - Dr. Hess, Vice Chair
- Approval of minutes for July 27, 2009

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MOTION: Erin made the motion to approve the changes to the mandatory employee immunization policy, which was seconded by Clyde and passed by unanimous vote.

7. Review and Adopt Updated Fee Schedule -

a) Terry Beebe, Division Director presented the updated schedule which is as follows:

Temporary Food Permit - \$25 application fee plus: \$25 each day of operation for booths with potential hazardous food products that are prepared, cooled, and then require reheating. \$15 each day of operation for booths that prepare a potentially hazardous product onsite. \$5 each day of operation for booths with non-potential hazardous products. Seasonal food permits are \$85 for the current season. Seasonal food service is defined as a facility that does not meet the definition of a permanent food service establishment, has a limited menu, has hard plumbing, is always at one location, and does not operate more than 90 days each calendar year.

Other changes are the pool sample fee of \$16.00 and CPR card fee of \$5.00.

b) Dr. Miner explained that the Heritage birth certificate was discontinued.

MOTION: Clyde Nielsen made the motion to adopt the fee schedule as proposed, which was seconded by Sandra Huff and passed by unanimous vote.

8. Substance Abuse Treatment Progress - Richard Nance, Director of Substance Abuse Division.

Mr. Nance addressed questions from the group. Mr. Nielsen shared that substance abuse is one of the most serious threats we have. Mr. Nance explained that there is a Community Advisory Board that tries to create more awareness among the legislators, and the Substance Abuse Division is developing a good relationships with them. Representative Dobbs has three bills that he wants to introduce related to prescription drug abuse. Mr. Nielsen expressed concern about the upcoming funding cuts. He offered his support and explained that he has seen a high number of deaths in his part of the county from drug overdose. Dr. Miner said that substance

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MINUTES

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- Welcome and introductions - Dr. Hess, Vice Chair
- Approval of minutes for July 27, 2009

MOTION: Sandra Huff made the motion to approve the minutes, which was seconded by Erin Maughan and passed by unanimous vote.

- Doris Baker recognition - Dr. Miner explained that although Ms. Bakers' term will end in December, scheduling conflicts have made it difficult for her to continue on the board. The wall plaque recognizing her will be given to Doris at a later time.
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MOTION: Clyde Nielsen made the motion to adopt the fee schedule as proposed, which was seconded by Sandra Huff and passed by unanimous vote.

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MOTION: Erin made the motion to approve the changes to the mandatory employee immunization policy, which was seconded by Clyde and passed by unanimous vote.

7. Review and Adopt Updated Fee Schedule -

a) Terry Beebe, Division Director presented the updated schedule which is as follows:

Temporary Food Permit - \$25 application fee plus: \$25 each day of operation for booths with potential hazardous food products that are prepared, cooled, and then require reheating. \$15 each day of operation for booths that prepare a potentially hazardous product onsite. \$5 each day of operation for booths with non-potential hazardous products. Seasonal food permits are \$85 for the current season. Seasonal food service is defined as a facility that does not meet the definition of a permanent food service establishment, has a limited menu, has hard plumbing, is always at one location, and does not operate more than 90 days each calendar year.

Other changes are the pool sample fee of \$16.00 and CPR card fee of \$5.00.

b) Dr. Miner explained that the Heritage birth certificate was discontinued.

MOTION: Clyde Nielsen made the motion to adopt the fee schedule as proposed, which was seconded by Sandra Huff and passed by unanimous vote.

8. Substance Abuse Treatment Progress - Richard Nance, Director of Substance Abuse Division.

Mr. Nance addressed questions from the group. Mr. Nielsen shared that substance abuse is one of the most serious threats we have. Mr. Nance explained that there is a Community Advisory Board that tries to create more awareness among the legislators, and the Substance Abuse Division is developing a good relationships with them. Representative Dobbs has three bills that he wants to introduce related to prescription drug abuse. Mr. Nielsen expressed concern about the upcoming funding cuts. He offered his support and explained that he has seen a high number of deaths in his part of the county from drug overdose. Dr. Miner said that substance

abuse is a major contributing factor to more than 50% of deaths. The costs of substance abuse to the county is nearly \$1 billion a year. Mr. Nance explained that due to the budget cuts, Substance Abuse is able to treat less than 7% of cases in the county. Less than 4% of people who have a substance abuse problem will seek treatment. Richard explained that bottled water costs more than alcohol, and teenagers will buy beer when they can because it's cheap. Substance Abuse is challenging the legislature to raise the taxes on alcohol. Alcohol taxes created \$134 million dollars in net revenue, and zero went to SA prevention. Richard said that "Communities that Care" is a good prevention program. He offered to give 30-minute presentations to interested groups.

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Ms. Dale explained that "Be Wise Woman" is a new program, designed to target women between 40-64 years of age. Heart disease is the leading cause of death in women in the U.S. For Women 50 years or older who are uninsured or under-insured, or women 65 years or older who don't have Medicare Part B, the program also provides free mammograms, pap smears, screenings for blood pressure, cholesterol, blood glucose testing, and height, weight and BMI for patients diagnosed with diabetes. Patients also receive counseling with a nurse on lifestyle intervention. If results are abnormal, the patient is referred to a medical provider. Exercises and cooking classes are also available. The program has seen 700 women since January. More than 75% were referred to a physician. For brochures or to make an appointment, call 851-7038 or 851-7031 (Spanish).

10. Utah Association Local Boards of Health Annual Meeting Report - Dr. Miner and Dr.

Maughan explained that the meeting was very informative. There was a presentation on the role of local board members. Gary Edwards from the Salt Lake Valley Health Department gave a presentation on successes and difficulties with legislation. The University of Utah Pediatrics Department explained an ongoing 25-year study on the environmental affects on childrens' health to correlate environmental exposures to health conditions, to include 100,000 children and their households nationwide. The study is funded by the National Institutes of Health.

11. New employees - Dr. Miner reviewed the list of employees, all of which are part time/temporary. The County is restricted from hiring permanent employees, unless they are grant-funded.

12. Other business -

- a) The annual report was mailed to everyone.
- b) The student to school nurse ratio was increased, due to budget cuts. However, the school nursing ratio in Utah County is better than the statewide average. Nebo's ratio is the best.
- c) Congratulations to Superintendent Sorensen for receiving Superintendent of the Year.
- d) Dr. Maughan announced that on September 30 there will be a meeting with parents and legislators to discuss the increase in teen pregnancy in Utah County.

13. Next meeting - November 23, 2090 in the Health & Justice Building, Suite 2500

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Mayor Jerry Washburn
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UTAH COUNTY BOARD OF HEALTH

151 SOUTH UNIVERSITY AVENUE
PROVO, UTAH 84601

MINUTES

September 28, 2009

Members Present:

Name	
Erin Maughan, PhD	✓
Clyde Nielsen, RPh	✓
Doris Baker, BA	excused
Dennis Hess, MD	✓
Sandra M. Huff	✓
Chris Sorensen	✓

Name	
Viola Ramos, MRC	✓
Jerry C. Washburn, Mayor	excused
Gary Anderson, Commissioner	excused
Joseph K. Miner, MD, MSPH	✓
Ralph L. Clegg, MPA	✓

Others present: UCHD: Doreen Radford, Lynn Flinders, Terry Beebe, Richard Nance, Diann Orcutt - Utah County Attorney,

- Welcome and introductions - Dr. Hess, Vice Chair
- Approval of minutes for July 27, 2009

MOTION: Sandra Huff made the motion to approve the minutes, which was seconded by Erin Maughan and passed by unanimous vote.

- Doris Baker recognition - Dr. Miner explained that although Ms. Bakers' term will end in December, scheduling conflicts have made it difficult for her to continue on the board. The wall plaque recognizing her will be given to Doris at a later time.
- Nomination of individuals to fill vacant Board term - Dr. Miner asked for names of possible successors for Ms. Baker's position. To keep good geographical and gender balance on the board, recommendations of a woman from the north end of the county would help do this. The board was asked to email or call Dr. Miner with ideas for the position.

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Superintendent Sorensen asked if the vaccine would be administered in the schools. Lynn Flinders said it would be done after school hours and probably not until mid or late November. If a person has had the H1N1 flu illness, they should have good immunity. But if there is a question whether they have had it, they should get the vaccination anyway. Lynn Flinders complimented Nebo School District for being very proactive in giving out information to the public.

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MOTION: Clyde Nielsen made the motion to adopt the fee schedule as proposed, which was seconded by Sandra Huff and passed by unanimous vote.

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Mr. Nance addressed questions from the group. Mr. Nielsen shared that substance abuse is one of the most serious threats we have. Mr. Nance explained that there is a Community Advisory Board that tries to create more awareness among the legislators, and the Substance Abuse Division is developing a good relationships with them. Representative Dobbs has three bills that he wants to introduce related to prescription drug abuse. Mr. Nielsen expressed concern about the upcoming funding cuts. He offered his support and explained that he has seen a high number of deaths in his part of the county from drug overdose. Dr. Miner said that substance

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MINUTES

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- Approval of minutes for July 27, 2009

MOTION: Sandra Huff made the motion to approve the minutes, which was seconded by Erin Maughan and passed by unanimous vote.

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MOTION: Erin made the motion to approve the changes to the mandatory employee immunization policy, which was seconded by Clyde and passed by unanimous vote.

7. Review and Adopt Updated Fee Schedule -

a) Terry Beebe, Division Director presented the updated schedule which is as follows:

Temporary Food Permit - \$25 application fee plus: \$25 each day of operation for booths with potential hazardous food products that are prepared, cooled, and then require reheating. \$15 each day of operation for booths that prepare a potentially hazardous product onsite. \$5 each day of operation for booths with non-potential hazardous products. Seasonal food permits are \$85 for the current season. Seasonal food service is defined as a facility that does not meet the definition of a permanent food service establishment, has a limited menu, has hard plumbing, is always at one location, and does not operate more than 90 days each calendar year.

Other changes are the pool sample fee of \$16.00 and CPR card fee of \$5.00.

b) Dr. Miner explained that the Heritage birth certificate was discontinued.

MOTION: Clyde Nielsen made the motion to adopt the fee schedule as proposed, which was seconded by Sandra Huff and passed by unanimous vote.

8. Substance Abuse Treatment Progress - Richard Nance, Director of Substance Abuse Division.

Mr. Nance addressed questions from the group. Mr. Nielsen shared that substance abuse is one of the most serious threats we have. Mr. Nance explained that there is a Community Advisory Board that tries to create more awareness among the legislators, and the Substance Abuse Division is developing a good relationships with them. Representative Dobbs has three bills that he wants to introduce related to prescription drug abuse. Mr. Nielsen expressed concern about the upcoming funding cuts. He offered his support and explained that he has seen a high number of deaths in his part of the county from drug overdose. Dr. Miner said that substance

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151 SOUTH UNIVERSITY AVENUE
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MINUTES

September 28, 2009

Members Present:

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Doris Baker, BA	excused
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- Welcome and introductions - Dr. Hess, Vice Chair
- Approval of minutes for July 27, 2009

MOTION: Sandra Huff made the motion to approve the minutes, which was seconded by Erin Maughan and passed by unanimous vote.

- Doris Baker recognition - Dr. Miner explained that although Ms. Bakers' term will end in December, scheduling conflicts have made it difficult for her to continue on the board. The wall plaque recognizing her will be given to Doris at a later time.
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Temporary Food Permit - \$25 application fee plus: \$25 each day of operation for booths with potential hazardous food products that are prepared, cooled, and then require reheating. \$15 each day of operation for booths that prepare a potentially hazardous product onsite. \$5 each day of operation for booths with non-potential hazardous products. Seasonal food permits are \$85 for the current season. Seasonal food service is defined as a facility that does not meet the definition of a permanent food service establishment, has a limited menu, has hard plumbing, is always at one location, and does not operate more than 90 days each calendar year.

Other changes are the pool sample fee of \$16.00 and CPR card fee of \$5.00.

b) Dr. Miner explained that the Heritage birth certificate was discontinued.

MOTION: Clyde Nielsen made the motion to adopt the fee schedule as proposed, which was seconded by Sandra Huff and passed by unanimous vote.

8. Substance Abuse Treatment Progress - Richard Nance, Director of Substance Abuse Division.

Mr. Nance addressed questions from the group. Mr. Nielsen shared that substance abuse is one of the most serious threats we have. Mr. Nance explained that there is a Community Advisory Board that tries to create more awareness among the legislators, and the Substance Abuse Division is developing a good relationships with them. Representative Dobbs has three bills that he wants to introduce related to prescription drug abuse. Mr. Nielsen expressed concern about the upcoming funding cuts. He offered his support and explained that he has seen a high number of deaths in his part of the county from drug overdose. Dr. Miner said that substance

abuse is a major contributing factor to more than 50% of deaths. The costs of substance abuse to the county is nearly \$1 billion a year. Mr. Nance explained that due to the budget cuts, Substance Abuse is able to treat less than 7% of cases in the county. Less than 4% of people who have a substance abuse problem will seek treatment. Richard explained that bottled water costs more than alcohol, and teenagers will buy beer when they can because it's cheap. Substance Abuse is challenging the legislature to raise the taxes on alcohol. Alcohol taxes created \$134 million dollars in net revenue, and zero went to SA prevention. Richard said that "Communities that Care" is a good prevention program. He offered to give 30-minute presentations to interested groups.

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10. Utah Association Local Boards of Health Annual Meeting Report - Dr. Miner and Dr. Maughan explained that the meeting was very informative. There was a presentation on the role of local board members. Gary Edwards from the Salt Lake Valley Health Department gave a presentation on successes and difficulties with legislation. The University of Utah Pediatrics Department explained an ongoing 25-year study on the environmental affects on childrens' health to correlate environmental exposures to health conditions, to include 100,000 children and their households nationwide. The study is funded by the National Institutes of Health.

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- a) The annual report was mailed to everyone.
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- c) Congratulations to Superintendent Sorensen for receiving Superintendent of the Year.
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13. Next meeting - November 23, 2090 in the Health & Justice Building, Suite 2500

Joseph K. Miner, M.D.
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Mayor Jerry Washburn
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UTAH COUNTY BOARD OF HEALTH

151 SOUTH UNIVERSITY AVENUE
PROVO, UTAH 84601

MINUTES

September 28, 2009

Members Present:

Name	
Erin Maughan, PhD	✓
Clyde Nielsen, RPh	✓
Doris Baker, BA	excused
Dennis Hess, MD	✓
Saundra M. Huff	✓
Chris Sorensen	✓

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Viola Ramos, MRC	✓
Jerry C. Washburn, Mayor	excused
Gary Anderson, Commissioner	excused
Joseph K. Miner, MD, MSPH	✓
Ralph L. Clegg, MPA	✓

Others present: UCHD: Doreen Radford, Lynn Flinders, Terry Beebe, Richard Nance, Diann Orcutt - Utah County Attorney,

- Welcome and introductions - Dr. Hess, Vice Chair
- Approval of minutes for July 27, 2009

MOTION: Saundra Huff made the motion to approve the minutes, which was seconded by Erin Maughan and passed by unanimous vote.

- Doris Baker recognition - Dr. Miner explained that although Ms. Bakers' term will end in December, scheduling conflicts have made it difficult for her to continue on the board. The wall plaque recognizing her will be given to Doris at a later time.
- Nomination of individuals to fill vacant Board term - Dr. Miner asked for names of possible successors for Ms. Baker's position. To keep good geographical and gender balance on the board, recommendations of a woman from the north end of the county would help do this. The board was asked to email or call Dr. Miner with ideas for the position.

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Superintendent Sorensen asked if the vaccine would be administered in the schools. Lynn Flinders said it would be done after school hours and probably not until mid or late November. If a person has had the H1N1 flu illness, they should have good immunity. But if there is a question whether they have had it, they should get the vaccination anyway. Lynn Flinders complimented Nebo School District for being very proactive in giving out information to the public.

The safety of the vaccine was discussed. Dr. Miner explained that the H1N1 is prepared in exactly the same manner as the regular flu vaccine, so it is considered very safe. There may be problems in very rare cases. It is considered just as safe as the seasonal flu vaccine. Some people may experience some muscle soreness from the injection. There is no charge for the vaccination to individuals; however insurance companies will be billed an administration fee should they be willing to cover that..

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Mr. Nielsen mentioned that the word about flu prevention is getting out better this year than last and physicians are strongly encouraging the flu vaccination. The public needs to understand the value of quarantine.

6. Reconsider the Mandatory Employee Immunization Policy - Lynn Finders, Director of Nursing. Copies of the policy were handed out. The Employee Immunization Policy approved by the Board at the last meeting was so inclusive of so many staff that it was felt by Personnel that we would not be able to accommodate employees who wanted or needed an exemption from this policy. Therefore we recommended the follow revision:

The policy states that all employees who have close contact with infants, immuno-compromised children and children under two years of age as determined by the Department are required to have the following vaccine preventable disease immunizations which include: measles, mumps, rubella, tetanus, pertussis, diphtheria, influenza and varicella, or show proof of disease. These mandatory immunizations may will be provided by the department to

employees at no cost. All other employees are strongly encouraged to also be fully immunized and immunizations will be provided to these other employees for a discounted fee which covers the Department's cost if they do not have insurance. Hepatitis B vaccine is required and provided at no charge to employees at risk of being exposed to blood or body fluids during their work assignments unless they sign a waiver. Additional immunizations may be recommended or required depending on an individual's job duties. All new employees will be required to have mandatory vaccines if required by their job descriptions. Employee Testing for Tuberculosis - New Employee: A two step TST (Tuberculin Skin Test) is required of new employees who are at increased risk for exposure as determined by the department if they have not received a TST within the previous 3 years. If the employee has documentation of a TST within the last 3 years only one TST is required. If a QFT-G blood test is used a TST is not required. Any employee who has a current or previous positive TB skin test will be required to have a chest x-ray, at the time of hiring. The chest x-ray will be paid for by the division if they are not covered by personal insurance which covers the cost of the x-ray. Current Employee: A TST is required annually for all employees who are at increased risk for exposure to TB. This risk is determined by the department and their employment responsibilities.

MOTION: Erin made the motion to approve the changes to the mandatory employee immunization policy, which was seconded by Clyde and passed by unanimous vote.

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a) Terry Beebe, Division Director presented the updated schedule which is as follows:

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Other changes are the pool sample fee of \$16.00 and CPR card fee of \$5.00.

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MOTION: Clyde Nielsen made the motion to adopt the fee schedule as proposed, which was seconded by Sandra Huff and passed by unanimous vote.

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Mr. Nance addressed questions from the group. Mr. Nielsen shared that substance abuse is one of the most serious threats we have. Mr. Nance explained that there is a Community Advisory Board that tries to create more awareness among the legislators, and the Substance Abuse Division is developing a good relationships with them. Representative Dobbs has three bills that he wants to introduce related to prescription drug abuse. Mr. Nielsen expressed concern about the upcoming funding cuts. He offered his support and explained that he has seen a high number of deaths in his part of the county from drug overdose. Dr. Miner said that substance

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- Approval of minutes for July 27, 2009

MOTION: Sandra Huff made the motion to approve the minutes, which was seconded by Erin Maughan and passed by unanimous vote.

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Joseph K. Miner, M.D.
Executive Director
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Mayor Jerry Washburn
Chair
Utah County Board of Health



UTAH COUNTY BOARD OF HEALTH

151 SOUTH UNIVERSITY AVENUE
PROVO, UTAH 84601

MINUTES

September 28, 2009

Members Present:

Name	
Erin Maughan, PhD	✓
Clyde Nielsen, RPh	✓
Doris Baker, BA	excused
Dennis Hess, MD	✓
Sandra M. Huff	✓
Chris Sorensen	✓

Name	
Viola Ramos, MRC	✓
Jerry C. Washburn, Mayor	excused
Gary Anderson, Commissioner	excused
Joseph K. Miner, MD, MSPH	✓
Ralph L. Clegg, MPA	✓

Others present: UCHD: Doreen Radford, Lynn Flinders, Terry Beebe, Richard Nance, Diann Orcutt - Utah County Attorney,

- Welcome and introductions - Dr. Hess, Vice Chair
- Approval of minutes for July 27, 2009

MOTION: Sandra Huff made the motion to approve the minutes, which was seconded by Erin Maughan and passed by unanimous vote.

- Doris Baker recognition - Dr. Miner explained that although Ms. Bakers' term will end in December, scheduling conflicts have made it difficult for her to continue on the board. The wall plaque recognizing her will be given to Doris at a later time.
- Nomination of individuals to fill vacant Board term - Dr. Miner asked for names of possible successors for Ms. Baker's position. To keep good geographical and gender balance on the board, recommendations of a woman from the north end of the county would help do this. The board was asked to email or call Dr. Miner with ideas for the position.

5. Influenza/Novel H1N1 update - Dr. Miner explained that the H1N1 Swine Flu never really left us. We've had a few cases throughout the summer. Now that school has started, several schools have reported outbreaks, but BYU hasn't had a big problem yet. Some campuses nationwide have had large outbreaks and we anticipate seeing many more. We will be submitting an order for the vaccine on Wednesday, and will receive the first shipment of nose spray vaccine next week. The nose spray is not recommended for pregnant women or children under two years of age because it is a live virus. It is believed that the nose spray gives better immunity than the injection, but the injection is safer. We anticipate receiving 250,000 doses by the end of November, so we don't anticipate any shortages. Top priorities (by order) are pregnant women, household members caring for an infant under 6 months of age, health care workers, children ages 6 months to 6 years, and 6 - 24 years of age, and anyone with a chronic medical condition. Anyone over age 60 is recommended only if they have chronic health problems because they are not a high risk group. The person will receive two doses only if they are under age 10.

Superintendent Sorensen asked if the vaccine would be administered in the schools. Lynn Flinders said it would be done after school hours and probably not until mid or late November. If a person has had the H1N1 flu illness, they should have good immunity. But if there is a question whether they have had it, they should get the vaccination anyway. Lynn Flinders complimented Nebo School District for being very proactive in giving out information to the public.

The safety of the vaccine was discussed. Dr. Miner explained that the H1N1 is prepared in exactly the same manner as the regular flu vaccine, so it is considered very safe. There may be problems in very rare cases. It is considered just as safe as the seasonal flu vaccine. Some people may experience some muscle soreness from the injection. There is no charge for the vaccination to individuals; however insurance companies will be billed an administration fee should they be willing to cover that..

Dr. Miner referred to the health care guide that the health department prepared and the Daily Herald distributed with their newspaper. Copies, including a Spanish, version are available upon request.

Mr. Nielsen mentioned that the word about flu prevention is getting out better this year than last and physicians are strongly encouraging the flu vaccination. The public needs to understand the value of quarantine.

6. Reconsider the Mandatory Employee Immunization Policy - Lynn Finders, Director of Nursing. Copies of the policy were handed out. The Employee Immunization Policy approved by the Board at the last meeting was so inclusive of so many staff that it was felt by Personnel that we would not be able to accommodate employees who wanted or needed an exemption from this policy. Therefore we recommended the follow revision:

The policy states that all employees who have close contact with infants, immuno-compromised children and children under two years of age as determined by the Department are required to have the following vaccine preventable disease immunizations which include: measles, mumps, rubella, tetanus, pertussis, diphtheria, influenza and varicella, or show proof of disease. These mandatory immunizations may will be provided by the department to

employees at no cost. All other employees are strongly encouraged to also be fully immunized and immunizations will be provided to these other employees for a discounted fee which covers the Department's cost if they do not have insurance. Hepatitis B vaccine is required and provided at no charge to employees at risk of being exposed to blood or body fluids during their work assignments unless they sign a waiver. Additional immunizations may be recommended or required depending on an individual's job duties. All new employees will be required to have mandatory vaccines if required by their job descriptions. Employee Testing for Tuberculosis - New Employee: A two step TST (Tuberculin Skin Test) is required of new employees who are at increased risk for exposure as determined by the department if they have not received a TST within the previous 3 years. If the employee has documentation of a TST within the last 3 years only one TST is required. If a QFT-G blood test is used a TST is not required. Any employee who has a current or previous positive TB skin test will be required to have a chest x-ray, at the time of hiring. The chest x-ray will be paid for by the division if they are not covered by personal insurance which covers the cost of the x-ray. Current Employee: A TST is required annually for all employees who are at increased risk for exposure to TB. This risk is determined by the department and their employment responsibilities.

MOTION: Erin made the motion to approve the changes to the mandatory employee immunization policy, which was seconded by Clyde and passed by unanimous vote.

7. Review and Adopt Updated Fee Schedule -

a) Terry Beebe, Division Director presented the updated schedule which is as follows:

Temporary Food Permit - \$25 application fee plus: \$25 each day of operation for booths with potential hazardous food products that are prepared, cooled, and then require reheating. \$15 each day of operation for booths that prepare a potentially hazardous product onsite. \$5 each day of operation for booths with non-potential hazardous products. Seasonal food permits are \$85 for the current season. Seasonal food service is defined as a facility that does not meet the definition of a permanent food service establishment, has a limited menu, has hard plumbing, is always at one location, and does not operate more than 90 days each calendar year.

Other changes are the pool sample fee of \$16.00 and CPR card fee of \$5.00.

b) Dr. Miner explained that the Heritage birth certificate was discontinued.

MOTION: Clyde Nielsen made the motion to adopt the fee schedule as proposed, which was seconded by Sandra Huff and passed by unanimous vote.

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