

UTAH COUNTY JOB DESCRIPTION

CLASS TITLE: CARPENTER ASSISTANT
CLASS CODE: 7010
EFFECTIVE DATE: 2/10/98 (Revised 8/18/92 version)
MARKET POINT: Based on applicable market study

DEPARTMENT: Public Works

JOB SUMMARY

Under general direction, performs semi-skilled carpentry work in the construction, repair, and remodeling of County facilities.

CLASS CHARACTERISTICS

This is the entry carpentry and construction support classification level.

ESSENTIAL FUNCTIONS

Assists in constructing walls, remodeling, and hanging and finishing dry wall.

Hangs doors and makes repairs.

Performs furniture assembly and repair including construction, installation, and painting of cabinets and other items.

Builds concrete forms and places concrete.

Assists in performing millwork to construct cabinetry and other specialty items for County use.

Helps build signs for County parks system.

Assists other maintenance personnel in plumbing and electrical repairs.

Responds to emergency situations on an on-call basis when assigned.

Transfers equipment between job sites.

KNOWLEDGE, SKILLS, AND ABILITIES

Ability to maintain cooperative relationships with those contacted in the course of work activities; Skill in reading, writing, and math; Skill in the use of carpentry and basic power and hand tools; Ability to read blueprints; Skill in interpersonal communication; and Knowledge of mechanical applications.

PHYSICAL DEMANDS

Regularly walk, stand, or stoop; Occasionally lift, carry, push, pull or otherwise move objects weighing up to 80 pounds; Ascend or descend ladders, scaffolding, ramps, poles, and the like; Use tools or equipment that require a high degree of dexterity; Regularly drives a motor vehicle; Work for sustained periods of time maintaining concentrated attention to detail; Need to distinguish between shades of color; and Communicate via radios.

Accommodation may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

CARPENTER ASSISTANT

2/10/98

page 2

WORKING CONDITIONS

Work is performed in environmentally controlled rooms and in partially environmentally controlled rooms; Work is performed in a very noisy place; Work exposes incumbent to conditions such as fumes, noxious odors, and dusts; Work exposes incumbent to possible bodily injury from moving mechanical parts of equipment, tools, or machinery; Work exposes incumbent to hazardous chemicals; Work is performed for sustained periods outdoors and occasionally in hot, cold, or inclement weather; Work requires the use of protective devices such as masks, goggles, and gloves; and Work exposes incumbent to unknown and dangerous conditions.

EDUCATION AND EXPERIENCE

Equivalent to a high school diploma; and two (2) years work experience providing carpentry support.

LICENSING AND CERTIFICATION

Incumbent must possess a valid State of Utah drivers license.

This description lists the major duties and requirements of the job and is not all-inclusive. Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.