

**UTAH COUNTY FAIR — AUGUST 12-15, 2015
COMMERCIAL VENDOR BOOTH
APPLICATION & AGREEMENT**

THIS AGREEMENT, made in Spanish Fork, State of Utah on _____ by and between the Utah Valley Convention and Visitor's Bureau, hereinafter called the FAIR, and:

Company or Business Name: _____

Business Address: _____ City _____ State _____ Zip _____

Name of Vendor Contact: _____ Mobile Phone: _____

E-Mail Address: _____ Website: _____

Hereinafter called the VENDOR.

Upon acceptance by FAIR, VENDOR and FAIR hereby agree as follows:

1. The VENDOR hereby reserves space(s) for a booth(s) at the Utah County Fair at the Spanish Fork Fairgrounds. (Standard space is 10'X10').

Check desired booth size and location:

INDOORS

_____ Indoor Single 10'X 10' \$250 _____ Double 20'X10' \$500
_____ Corner single 10'X10' \$350 _____ Corner Double 20'X10' \$600

2. The VENDOR understands that the inside booths will be in the arena and the center aisle will be covered. It is up to each vendor to provide any floor covering for individual booths.

OUTDOORS

_____ EAST SIDE single 10X10' \$250 _____ EAST SIDE double 20'X10' \$500

3. The term of this agreement shall be for the period of the 2015 Utah County Fair, August 12-15, 2015. and removal of VENDOR'S property from the fairgrounds

4. The VENDOR intends to use the aforementioned booth space for the following: (check all that apply)

_____ Retail _____ Non-Profit _____ Educational Exhibit/Info only _____ Other (describe)

Please list the SPECIFIC items you wish to sell, exhibit, distribute or advertise. You may only sell, exhibit, distribute or advertise the items listed below if approved by the Vendor Manager. All items will be reviewed and you will be notified of approval.

Please describe any contests or give-away you plan to engage in: _____

4. Please list any items you plan to sample within these fair rules : Samples not exceeding two (2) ounces in quantity may be distributed within your booth space. This rule applies to food, merchandise, cosmetics, etc. These samples can be given out only within your booth space in accordance with all other VENDOR rules and regulations.

5. Electricity: a 110 volt 20 amp outlet is provided with booths inside the arena. There are only a few booths on the east side with electricity. These are first come first served. Please indicate here _____ @ cost of \$25 additional charge. Please list any items that will be connected to the electric supply. _____

6. Vendors must supply their own canopies *which must fit within your allotted space*, tables and chairs as desired.
*There is a limited amount of tables, chairs and canopies available for rent. ** Contact us with additional needs before July 15, 2015

7. A cleaning deposit of \$50 is required. Any VENDOR that does not clean all trash from their booth including floor covering will be assessed the \$50 cleaning fee. A credit card authorization may be signed in lieu of deposit..

7. VENDOR shall comply with the UTAH COUNTY FAIR VENDOR RULES AND REGULATIONS, which can be located at <http://www.UtahCountyFair.org>, are incorporated herein by this reference, and acknowledges receipt of a copy of the same, and shall comply with the lawful and reasonable requests of the Vendor Manager and the members of the Utah County Fair Board, which are authorized to endorse the terms of this agreement. NO SELLING OUTSIDE OF BOOTHS.

8. You may tentatively reserve your craft booth when you down payment of 50% of the booth fee is received with your application. Total Due in full with application including booth fees by July 1, 2015. All checks should be made payable to the "Utah County Fair" and mailed to Carol Gomes, 510 Buckley Ave, Springville, UT 84663.

9. Booth reservations may be cancelled for a full refund by May 1, 2015. Cancellation after this date will result in forfeiture of deposit. Cancellations must be received in writing to Carol Gomes, 510 Buckley Ave, Springville, UT 84663.

IN WITNESS WHEREOF, Utah County and the VENDOR have signed this instrument on the day and year written below.

I, the VENDOR, have read and understand the above booth agreement, I agree to abide by and uphold the UTAH COUNTY FAIR VENDOR RULES AND REGULATIONS. This booth agreement will be effect upon notification of acceptance and signing by FAIR.

Vendor Signature _____ Date _____

Accepted by Utah County Fair Board _____ Date _____

Any special conditions for acceptance: _____

PLEASE MAIL APPLICATION/AGREEMENT AND TOTAL FEES DUE PAYABLE TO THE "UTAH COUNTY FAIR"

**TO: Carol Gomes Email: Fair@CreativelyCarolGifts.com or mail to 510 Buckley Ave, Springville, UT 84663
801-597-4896**

If you wish to pay by credit card there is a 5% service fee. Please fill out attached credit card authorization.



Credit Card Authorization Form through Creatively Carol Scrapbooking

In order to reduce charge backs, it is necessary to have a completed credit card authorization form as shown below. Also, it is critical to capture an AVS (Address Verification System) match when processing the transaction. Entering in the billing zip code of the cardholder captures AVS. Submitting the cardholder's address and CVV code lowers risk further.

I _____ hereby authorize "Carol Gomes"
Print Cardholder Name

to debit my _____ VISA _____ AMEX _____ MASTERCARD _____ Discover

ACCOUNT NUMBER: _____

EXPIRATION DATE: _____

CVV CODE: _____ *Located on back of card

IN THE AMOUNT OF \$ _____ FOR A BOOTH AT THE UTAH COUNTY FAIR.

AND THE AMOUNT OF \$ 50.00 IF OUR BOOTH IS NOT CLEANED AND RETURNED TO THE ORIGINAL STATE INCLUDING REMOVING ANY FLOOR COVERING AND GARBAGE. I ALSO UNDERSTAND I CAN NOT DISPUTE THIS CHARGE UNLESS I HAVE A RECEIPT SAYING THE BOOTH WAS LEFT AS IT WAS FOUND.

MY BILLING ADDRESS FOR THIS CARD IS:

Address

City State Zip

Phone Fax

Cardholder Signature Date